



Instructions for the Central Student Council

Adopted by the Student Union Representative Assembly on Nov 25, 2021

Instructions for the Central Student Council

Sec. 1 Background

The Central Student Council (CSR) is Stockholm University Student Union's (SUS) central council for students at the undergraduate and master's level and consists of representatives from all faculty councils including the Law Student Council. CSR may decide on more detailed guidelines for its activities within the framework of these instructions.

Sec. 2 Duties

- 2:1 CSR is a forum for discussion and information, where undergraduate and master's level students from different faculties can exchange experiences and develop common plans of action to address overall university issues that affect the situation for students.
- 2:2 CSR elects student representatives from undergraduate and master's students to the central governing bodies and to the university administration, and to the governing bodies at the area of Human Science.
- 2:3 In accordance with the description of duties for the presidium, the SUS presidium includes student representation on the Interdisciplinary Council (OR), the Presidents executive meeting, and the University Board.
- Other student representation that the SUS presidium is responsible for appears in the distribution of responsibility for the presidium that is reported to SUS Board.
- 2:4 CSR may provide the CSR chair with a mandate to elect students for vacant representative seats.
- 2:5 CSR shall form a link between the central and faculty-level student influence at the university by being an information channel between the SUS presidium and the central office and the councils and associations.

Sec. 3 Organization

- 3:1 CSR is made up of student representatives from the Faculty councils of the humanities, social sciences and natural sciences, as well as the Faculty of Law. They appoint two members and one alternate each. It is the responsibility of the members of each faculty to represent the views of their council.
- 3:2 CSR must be democratically structured. The council shall not discriminate against or harass anyone on grounds of sex, ethnicity, religion or other faith, gender non-confirming identity or expression, sexual orientation, age or disability. The council must not subject

members to sexual harassment. The council shall respect the equal value of all people.

- 3:3 The SUS presidium appoints the chair of the CSR from among its members. The chairs guide the activities of CSR and are the conveners. The vice-chair shall act as the acting chair when the chair is not present.
- 3:4 The annual meeting shall be held between December 1 and December 20. The following items shall be dealt with at the meeting:
1. Election of the board
 - a. Election of the vice-chair
 - b. Election of the secretary
 2. Election of student representatives to the preparatory and decision-making bodies at the university for the next operating year.
 3. The CSR's report on the activities of the previous year
- 3:5 After the annual meeting the CSR must register the council and the council's new board on the SUS website.
- 3:6 CSR has the right to appoint working groups.

Sec. 4 Meetings

- 4:1 Meetings shall be held at least six times a year, three each term.
- 4:2 Each ordinary member of the CSR has the right to attend, speak and vote at the meeting. Tie-votes in elections shall be determined by lots. For other issues, the chair's vote is the decisive vote. Each alternate in the CSR has the right to attend and speak at the meeting.
- 4:3 Persons from the SUS office and presidium have the right to attend and speak at meetings.
- 4:4 The faculty associations and the Association of Teaching Students are entitled to appoint two representatives who have the right to attend and speak at meetings.
- 4:5 CSR has the right to summon and add persons to their meetings.
- 4:6 All elected representatives must be informed of the time and place of the meeting at least 14 days prior to the meeting. If an association has not yet elected a representative, the information is sent to the association's contact person.
- 4:7 CSR is entitled to make decisions if at least three members, or their alternates, are present at a meeting.

Sec. 5 Minutes

- 5:1 The CSR shall keep meeting minutes. The meeting minutes shall be reviewed and approved.
- 5:2 CSR is responsible for ensuring that the content of the minutes do not:

- contain incitement against ethnic groups, defamation, insults or other forms of violations;
- contain the unauthorized personal data of persons including, without limitation, the address, telephone number, e-mail address and pictures, Swedish personal identity number, health and disease data, or other sensitive personal data regulated by the Data Protection Regulation (GDPR),
- contain material that otherwise is in violation of Swedish law.

5:3 Minutes shall be sent to the active members of the council and to the SUS central office. If an association has not yet elected a representative, the minutes shall be sent to the association's contact person.

5:4 The minutes shall be made easily accessible to university students by publishing them on the SUS website at a minimum.

5:5 In the case where the councils establish other forums for communication, the same provisions apply to their content as set out in 5:2.

Sec. 6 Financial funds

CSR can apply for grants from the SUS budget for operation and projects. The criteria for grants are set out in the supporting documents of each grant.

Sec. 7 Decisions and representation

7:1 Decisions to elect student representatives take effect after confirmation by the SUS office, according to established procedures.

7:2 The term of office for student representatives is one year and corresponds to the operating year, from January 1 to the end of December. If circumstances so require, the student representatives may be appointed for shorter terms of office. By-elections can be held at ordinary meetings.

7:3 At the beginning of November, the SUS office sends the CSR a list of the representative seats to be filled for the next operating year. This list also contains the seats at the central level that are held by the SUS presidium.

Sec. 8 Interpretation of these instructions

Disputes regarding interpretation of these instructions are decided by the SUS board.



Sec. 9 Modification/revocation of these instructions

These instructions have been adopted by the Student Union Representative Assembly and can only be modified or revoked by a decision of this body.